Sagarmatha Secondary School

Putalisadak, Kathmandu
Phone 01-4XXXXXX
PAN 30XXXXXXX

Ref. No.: WO-083/84-007 Date: 2083-08-09

WORK ORDER

Repair and painting of the classroom block

To	Gaurishankar Builders
Address and phone	Koteshwor, Kathmandu · 98XXXXXXXX
PAN / VAT no.	60XXXXXXX

Further to your quotation of 2083-08-01 and the management committee's decision of 2083-08-05, you are hereby engaged to carry out the work described below at Classroom block B, school premises, starting on 2083-08-15 and to be completed by 2083-09-30, on the terms of this order.

Scope of work

01 Repair cracks in the plaster and fill with putty.

02 Two coats of weather-proof emulsion outside and one primer and two coats of emulsion inside.

03 Repaint 24 window frames with enamel.

04 Remove all debris and clean the site daily.

Price

S.N.	Work	Quantity	Rate (Rs)	Amount (Rs)
1	Plaster repair, 1:4	60 sq m	380	22,800
2	Exterior emulsion, two coats	420 sq m	95	39,900
3	Interior emulsion with primer	610 sq m	85	51,850
4	Window frames, enamel	24	850	20,400
			Subtotal	Rs 1,34,950
			VAT 13%	Rs 17,543.50
			Total	**Rs 1,52,493.50**

In words

One Lakh Fifty Two Thousand Four Hundred Ninety Three Rupees and Fifty Paisa Only

Payment

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01 30% on completion of the outside walls.

02 60% on completion of all work, after inspection.

03 10% after the 6-month defects period.

Conditions

01 Materials of the brands named in the quotation only.

02 Work outside school hours on weekdays.

03 Rs 1,000 a day deducted for each day of delay past the completion date.

04 The contractor repairs any defect that appears within 6 months, at no cost.

Sita Adhikari
For Sagarmatha Secondary School
Principal

ACCEPTED — I AGREE TO CARRY OUT THE WORK ON THESE TERMS

Gaurishankar Builders
Signature and date

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